



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ✦ Approved by AICTE ✦ ISO 21001:2018 Certified  
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Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002 Ph: +91 - 866 - 3500122, 2576129

### PRACTICE SCHOOL

05/12/2024,

## Company Allotment ,Semester Registration, Orientation and Documentation

All the 4<sup>th</sup> B.Tech PS-2,2024-25 Students are hereby instructed to note the following guidelines:

### Company Allotment

- Company Allotment will be done on 13<sup>th</sup> December 2024 for all the PS- Registered Students in Jasmine hall at 10 A.M.
- Company Wise Vacancies will be displayed to the students to select based on their CGPA.
- If the students are not available at the time of allotment they will miss chance of company Selection.
- Once the company is allotted to the students it cannot be changed later.

### Semester Registration

- All the 4<sup>th</sup> B.Tech students shall do semester registration by paying fee and submit the proofs to respective Department Coordinators on or before 12/12/24.

| S. No | Dept   | Coordinator         | E mail ID  | Contact No. |
|-------|--------|---------------------|--|-------------|
| 1     | AI &DS | Dr A Srinivas Rao   | <a href="mailto:Asrinivasrao1@kluniversity.in">Asrinivasrao1@kluniversity.in</a>     | 6300451563  |
| 2     | BT     | Dr. K. Srinivasulu  | <a href="mailto:nikhi_bt@kluniversity.in">nikhi_bt@kluniversity.in</a>               | 9849519527  |
| 3     | CE     | Dr. Anu Mary Ealias | <a href="mailto:anumary@kluniversity.in">anumary@kluniversity.in</a>                 | 9443131926  |
| 4     | CS&IT  | Dr M Bhaskar        | <a href="mailto:mbhasakar@kluniversity.in">mbhasakar@kluniversity.in</a>             | 9849507702  |
| 5     | CSE(R) | Mrs M Syamala       | <a href="mailto:syamala@kluniversity.in">syamala@kluniversity.in</a>                 | 94916 60777 |
| 6     | CSE(H) | Dr K Swathi         | <a href="mailto:dr.kswathi@kluniversity.in">dr.kswathi@kluniversity.in</a>           | 8885565288  |
| 7     | ECE    | Dr G V Ganesh       | <a href="mailto:ganeshgorla_ece@kluniversity.in">ganeshgorla_ece@kluniversity.in</a> | 9908010199  |
| 8     | EEE    | Mr R Bhanu Prakash  | <a href="mailto:bhanu184@kluniversity.in">bhanu184@kluniversity.in</a>               | 9491952299  |
| 9     | IOT    | Dr. S Surekha       | <a href="mailto:surekhasala@kluniversity.in">surekhasala@kluniversity.in</a>         | 9154876777  |

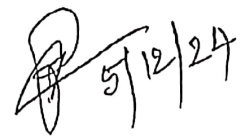


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|----|----|-------------------|--|------------|
| 10 | ME | Mr Syed Karimulla | <a href="mailto:syedkarimulla@kluniversity.in">syedkarimulla@kluniversity.in</a> | 9603252537 |
|----|----|-------------------|--|------------|

### Orientation & Documentaion

- Department coordinators will give orientation on practice school guidelines, procedures, do's, don'ts, reports, evaluation components etc on 14/12/2024 at 10 AM.
- All the students are instructed to submit the following forms, which are available at PS website: (<https://www.kluniversity.in/lps/notice.aspx>)
  - a. Data Form
  - b. Code of Conduct
  - c. Parent Undertaking Form
  - d. Reporting Form to Regional Office
- After submitting above forms (a, b, c) to respective Department Coordinators and collect the university allotment letter.
- Submit the Reporting form (d) to the Practice School office on 14/12/2024.
- Practice School Faculty will guide the students to respective companies on 16/12/2024.
- Download PS handbook, program proposals, fortnightly report and PS calendar of activities from website for usage.
- Every student will be allotted University Guide and Company Guide during Practice School.
- In case of any doubt regarding semester registration, orientation and documentation, students can contact their respective Dept Coordinators.


For any Further clarifications please feel free to contact Dr.B Suresh, Practice School at R-502, Ph:9849128792 or email ID: [sureshbadugu@kluniversity.in](mailto:sureshbadugu@kluniversity.in)

 5/12/24

Director  
Dr. P. VENKATA CHALAPATHI  
DIRECTOR-PRACTICE SCHOOL  
KL Deemed to be UNIVERSITY  
VADESWARAM-522 302, Guntur Dist., A.P

Copy to: Dept Coordinators and HODs of AI&DS/BT/CS&IT/CSE-R/

CSE-H/ECE/EEE/IOT/ME,

Principal (CoE). 

Dr. M Kameswar Rao, Associate Dean(Academics)